

**MIT AILG Plenary Meeting**  
**MIT Student Center West Lounge**  
**Meeting Minutes**  
**Wednesday, February 11<sup>th</sup>, 2009 at 7:30AM Student Center Mezzanine Lounge**

The meeting was called to order at 7:30am

**7:30 Welcome and Introductions** – Steve Baker led a round of introduction of members and DSL participants. There were approximately 45 in attendance. Steve announced the meeting as the first of the AILG Inc..

**7:35 FSILG Office Update** – Kaya Miller, Assistant Dean of Residential Life Programs & FSILGs presented a review of living group activities. There were fewer judicial issues but several required meetings with the Boston Licensing Board (BLB) and the IFC judicial board, resulting in sanctions.

Other DSL items included the DSL/IFC/Panhel/ILG/AILG offsite meeting at Endicott House last month where a number of goals were identified for further study and action. Living Groups (LGs) in Boston will be receiving Resident Listing Forms for voter registration and jury duty pools. DSL is investigating how houses should deal with these. The ATO group is still not ready for relicensing and does not yet occupy the house. All ATO members are housed and it is hoped they will reoccupy the house soon. There was a pipe burst at DKE causing extensive damage and forcing members to live outside the house. It is hoped they will reoccupy soon. There were a number of thefts over IAP that seemed to be related to Network Upgrade activities. Further investigation revealed that many outside doors are not closing properly. LG GPA data for the Fall 2008 semester will be released soon. In conjunction with the data, DSL also received information from the Committee on Academic Performance (CAP) for last semester which indicates most of the ones called in were FSILG affiliated. This requires further investigation to better understand the concentration on FSILGs. Lauren Woijtken noted Pi Beta Pi had a successful recruitment.

**7:50 Treasurer's Report** – AILG Treasurer Jim Bueche distributed a summary financials sheet and presented financials for year to date. The cash position is balance is good with a carryover anticipated for use in the Safety and License program during next summer..

**7:55 IFC President** David Hutchings, IFC President reported on IFC activities and initiatives.

**7:57 Community Network Upgrade Project Update** – Bob Ferrara reported for Ashe Dyer that nine houses are online and fourteen are wired. About eleven houses still need to sign Network Upgrade Contracts.

**8:00 IAP Course Recap** - Dave Burmaster presented the results of the six courses presented over IAP. The course notes will be available on the AILG web site. Several courses were designed for alumni interest as well as undergraduates and were well attended. The AILG alumni outreach recruitment worked well for getting undergraduates to attend. The education committee will need some help with the registration logistics, especially SmartTrans notifications of course dates. They are looking into a signup methodology (perhaps Google Docs) and would like to see a higher attendance. There is some consideration of changing the week of IAP during which the courses are scheduled. Steve Baker and the AILG attendees thanked Dave and Bob Ferrara for their work in arranging, preparing and conducting the courses.

### **8:05 Committee Reports**

- Accreditation – Herman Marshall reported the process is working well. John Covert, the Accreditation director reviewed the schedule for the Spring 2009 reviews. He asked for more women volunteers for the review meetings.

- Facilities – Steve Summit and Scott Klemm reported seven Fire Radios installed in test. Once their operational issues are resolved the remainder of the transceivers will be installed to the other houses. Bob Ferrara reported on the Amherst Alley redesign study. Tom Stohlman from Kappa Sigma, a registered architect, led a design competition among the adjacent living groups over IAP resulting in four alternative schemes. These will be used to develop a solution to be implemented in the summer of 2010. Bob Ferrara will distribute the URL of the work to date. Jay Flynn reminded everyone to update their SLI information for the upcoming inspection cycle. Steve Baker announced for Steve Summit that the committee is working on evacuation plans and postings in LGs. Boston is now looking at roof decks. The committee is also looking at creating and offering property management plans.
- RA Working Group – Lauren Woijsken reported meetings are in place. There will be a survey of the RA role to be conducted soon.
- Summer Resident Policy – Marlena Martinez reported meetings have been conducted. They are working on an assessment tool for screening of house occupants to be distributed soon. They will be also looking at specific community regulations for Boston, Cambridge and Brookline and are also looking at setting specific member criteria and regulations (registered student in Boston area, etc.)
- Alumni Advising – Sara Pierce announced meetings are in place. Next meeting will discuss actions going forward.
- Finance (Insurance) – Jim Bueche reported a teleconference with insurers for rates of upcoming year beginning April. He anticipates rates will remain the same. MIT prepays the insurance premiums and the FCI bills the members.
- Intervention – Steve Baker reported meetings have been held. The focus is on how the committee can help groups improve behavior.
- IRDF Update - Tom Holtey reported the backlog of EOG applications has been cleared. The committee is investigation how to improve donations to replenish the fund.
- Dues Structure – Stan Wulf reported the committee will have its first meeting within the next two weeks.
- Finance Committee – Karl Buettner reported several meetings have been conducted. Ernie Sabine reported on the operating expense study based upon Educational Operating Grant (EOG) data reported by houses. The results will be distributed to LGs. Karl Buettner reported on the upcoming Housebill analysis. A web survey will be conducted to get better understanding of programming costs including meals. The information will be used to create a comparison of Housebill costs in LGs versus dormitory costs. The results will also be used to create report of costs for each LG. Rich Possemato explained the format of Goggle based web survey. LGs are asked to complete the survey by the end of March.

### **8:58 Announcements**

- FCI Update – Scott Klemm reported he is working with the Finance Committee and investigating group maintenance programs.
- Plenary Meets on Wednesdays (next meeting is April 15)

- Board meets on 1<sup>st</sup> Thursday of month (3/5, 4/2) in W59

Bob Ferrara reported recovery of the William Barton Rogers plaque

The meeting adjourned at 9:00 am.