

MIT AILG Plenary Meeting
MIT Student Center West Lounge
Meeting Minutes
Wednesday, April 15th, 2009 at 7:30AM Student Center Mezzanine Lounge

The meeting was called to order at 7:30am

7:30 Welcome and Introductions – Steve Baker initiated a round of introductions of attendees

7:35 FSILG Office Update

Kaya Miller introduced Lynette Diaz, the newest member of FSILG team. Kaya gave a Review of living group activity with good recent behavior, there being only two infractions. Campus Preview Weekend (CPW) will be held on the following weekend and DSL will be distributing a risk management sheet on party activity (alcohol free). There were several thefts during spring break and more anticipated as the weather gets better and windows are left open. Kaya also encouraged houses to ensure proper door closure. There also increasing neighbor complaints of noise, crowds and noise from roof decks. DKE has reoccupied its building after repairs. Kaya also reminded all of the upcoming annual FSILG award presentation on Monday May 11th from 6-8pm. Lauren Wojtken is completing screening of candidates for RAs which will be available for interviews starting next week.

7:50 Treasurer's Report – Jim Bueche presented the Current Year Financials, budget and Year to Date (YTD) expenses. We have received all the funds budgeted from MIT. There is a current balance of \$59,002.61. We have had a successful year to date and the budget is on track.

Jim also reviewed insurance billing. There is no increase of liability rates. Replacement construction costs have risen and hence property insurance premiums have increased accordingly.

7:55 AILG Finance Committee – Karl Buttner / Rich Possemato

Karl introduced Ernie Sabine who announced upcoming posting in each house's FCI lockers of Operating Expense Analysis reports for each house. Karl reported on the Housebill Survey results. The detailed report will also be distributed to each house's FCI locker. One of the key conclusions is that FSILGs are priced competitively with MIT dorms. Rich Possemato covered the survey process and the details of the questions provided. For resident charges, fraternities and sororities are fairly even in costs but ILGs differ. Summer revenue is about 15% of revenue. All groups provide some kind of meal plan. A model and analysis of meal costs supplemental to the house meal plan are provided as well.

8:10 Committee Reports

IRDF Update - Tom Holtey presented five topics.

1. IRDF is a long term loan source with money to support houses
2. As good news, the IRS has ruled that safety expenses are on a par with educational expenses as non-taxable. In the future, safety expenses will be 100% covered, about a 20% increase in operating expenses covered by grants.
3. There is a notion that house's giving will be directly tied to amount of grants house receives.
4. IRDF grants will be brought into balance with donations received. Unless giving to the IRDF increases significantly, this will reduce the overall amount of grants.
5. A means will be put into place to help houses solicit for IRDF donations

Steve Stuntz reported the current IRDF loan rate is three percent.

Alumni Relations – Bob Ferrara reported that the Alumni Fund has established a process for recognition of donors to FSILGs. There will be a special donor section on the alumni web site recognizing donors submitted by houses.

IT/Telecomm – Ash Dyer reported more than 50% of the network upgrades are completed and there are only two contracts outstanding for signature with completion by July. Scott Klemm noted all maintenance equipment installed is the property and responsibility of the house. IS&T will assist with troubleshooting problems. Scott also noted the fire radio installation program is restarting and solicited houses to apply.

Accreditation – Herman Marshall reported the current status of accreditation reviews. The reviews are on schedule, thanks to the 31 volunteers (21 men and 10 women). The plan is to complete 30 reviews by the end of this year. The latest alumni newsletter includes an article on the accreditation process which will be handed out at CPW.

Facilities - Steve Summit reported the committee is creating formal evacuation plans for all houses as requested by insurance companies and fire inspectional services. The operating grant floor plans are being used as a starting point and use a student to create CAD-based evacuation diagrams. The estimated cost will be \$8,000. Most of the expense will be covered by AILG reserve funds, but if the AILG 2010 budget is adopted, each house will be assessed a one-time \$100 surcharge to help offset some of the cost. The committee is also drafting a “best practices” document for house facilities management. The committee is looking at energy bulk purchasing and energy conservation. Steve reminded Boston houses of new licensing and code requirements for roof decks beginning next June.

Resident Advisor Working Group – Lauren Wojtkun reported working on final draft of RA training report to be completed by next week.

Summer Resident Policy Group – Marlena Martinez reported collecting best practices of summer house operation and is creating a model summer housing contract. DSL is looking at education and training for summer managers and an expectations document for summer residents.

8:40 Presentation of Proposed 2009-2010 AILG Budget – Jim Bueche presented the draft budget for AILG Inc FY2010. The budget is based upon current year’s expenses. The Facilities Committee has proposed an increase for evacuation planning costs. Dues will remain at \$500. Jim requested any questions or comments be directed to him or at a working session open to all AILG members at 6:00pm on May 7th in W59. He noted the estimate of volunteer costs far exceeds the budget itself as well as the support from MIT and the IRDF.

8:55 Announcements

- Scott Klemm requested house representatives sign their ISD inspection documents. He also announced the UA Sustainability Committee is about to provide “single streaming” for trash and recyclables which will incur a reduction in trash costs.
- The AILG Annual Meeting will be held on Wednesday, June 10th at 6:00PM at the MIT Faculty Club. All AILG members are encouraged to send their voting delegate and an underclassman.
- Solicitation for two AILG Board and up to three Ombudsperson Candidates
- FSILG Awards Reception will be held on May 11 at 6:00PM in the Student Center Mezzanine
- The Board meets at 6:30pm on 1st Thursday of month – next on May 7th in W59
- 2010 Budget review / working session at 6:00 pm on May 7th in W59

The meeting adjourned at 8:57 am.